Quick Reference Guide

Please follow these instructions to connect to your friend or loved one via video call from your MacBook or Mac desktop computer.
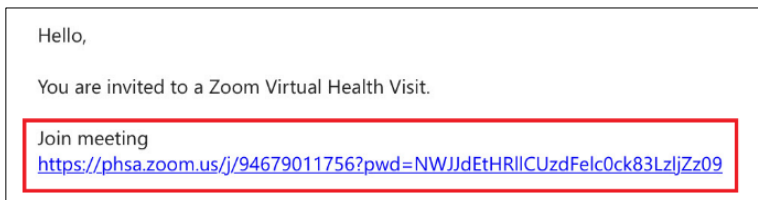
Before You Join a Zoom for Healthcare Meeting

Before participating in a Zoom for Healthcare meeting, you are encouraged to join a test meeting on your Mac device to get familiar with Zoom, and test your video and audio.

To join a test meeting, visit https://zoom.us/test and follow the instructions.

To join a Zoom for Healthcare meeting:

1. On your MacBook, open the email you received from "No-Reply – Island Health Zoom Invite.'"
   - If you do not see an email in your inbox, check your junk box.

2. In the email invitation, tap the **Join meeting** link.

> Hello,
>
> You are invited to a Zoom Virtual Health Visit.
>
> Join meeting
> https://phsa.zoom.us/j/94679011756?pwd=NWJJdEtHRllCUzdFelc0ck83LzljZz09

   - A new window or tab opens, with options on how to join the meeting.

3. If you have Zoom Client installed on your device, click **launch meeting**.
   - If you do **not** have Zoom Client installed on your device, you can select **join from your browser** to attend the meeting without installing Zoom client.

Note: If you choose to **download and run Zoom**, please follow the steps for **Downloading Zoom on MacBook (Optional) & Joining Meeting**, starting on page 4 of this document.
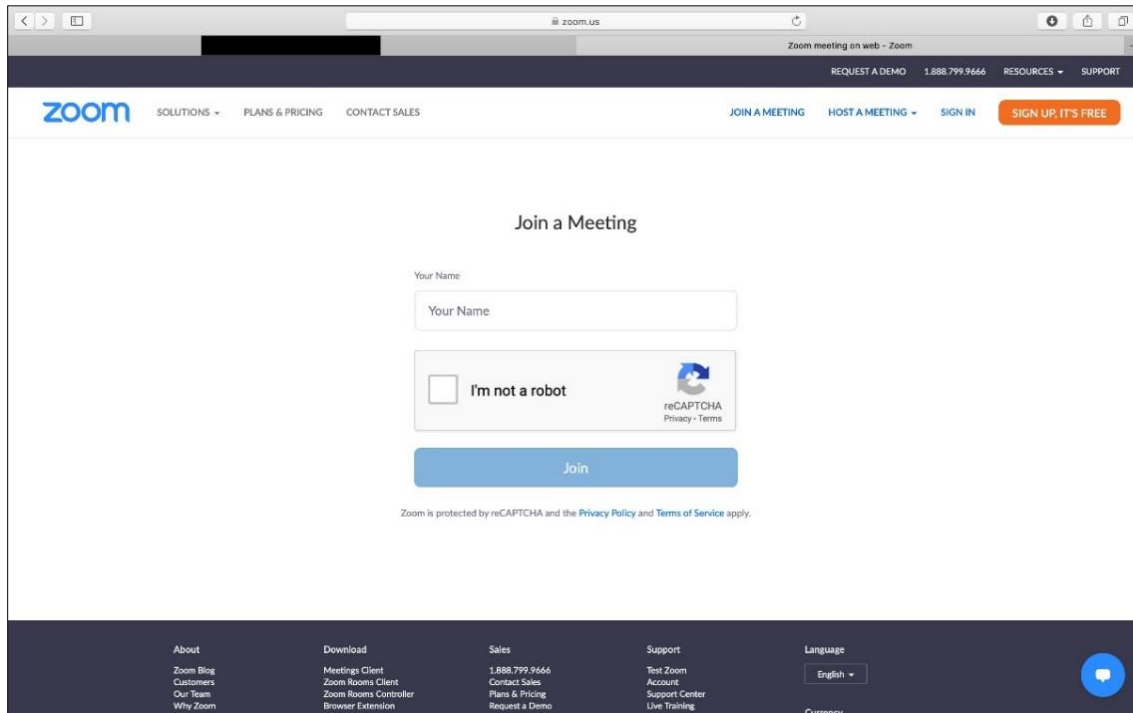
> After download completes, run Zoom, then enter your meeting ID
> **946 7901 1756** to join meeting
>
> If you have Zoom Client installed, launch meeting. Otherwise, download and run Zoom.
>
> If you cannot download or run the application, join from your browser.

- The **Join a Meeting** window appears.

4. If prompted, enter **Your Name** and then click **Join**.

Note: You may need to select **I'm not a robot** and then click **Join**.

- You will now be placed in a virtual 'waiting room' until the meeting host (device at the hospital room you are calling) admits you.


Please wait, the meeting host will let you in soon.

CI Zoom 1 Zoom's Zoom Meeting

5. Once admitted, click the **Start Video icon** in the bottom left corner of the screen.

**Note:** If you get a message for "phsa.zoom.us" to use your camera, click **Allow**.

6. Click the **Join Audio icon** at the bottom of the screen.
   - If your browser does not support your computer's audio device, a message appears. If this happens, you can either:
     - Install one of the suggested browsers and continue;
     - Click **Phone Call** (i.e., follow steps 1-4 to call into the meeting on a phone); or

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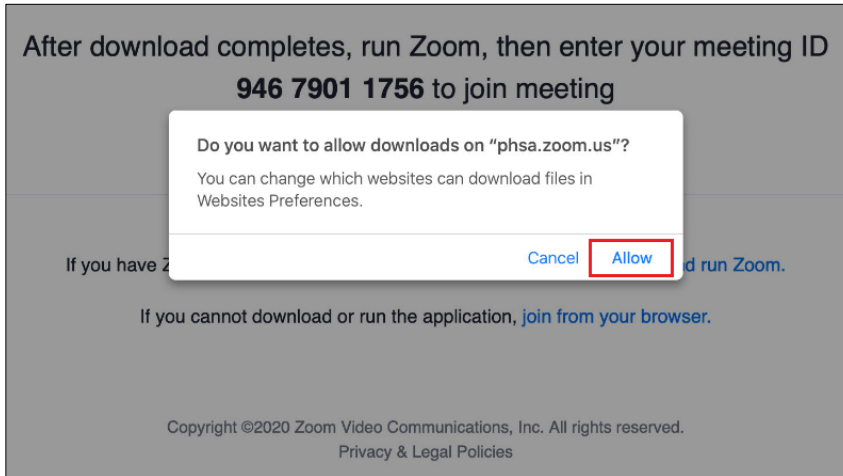- Click **Call Me** (i.e., enter your phone # to have Zoom call you).
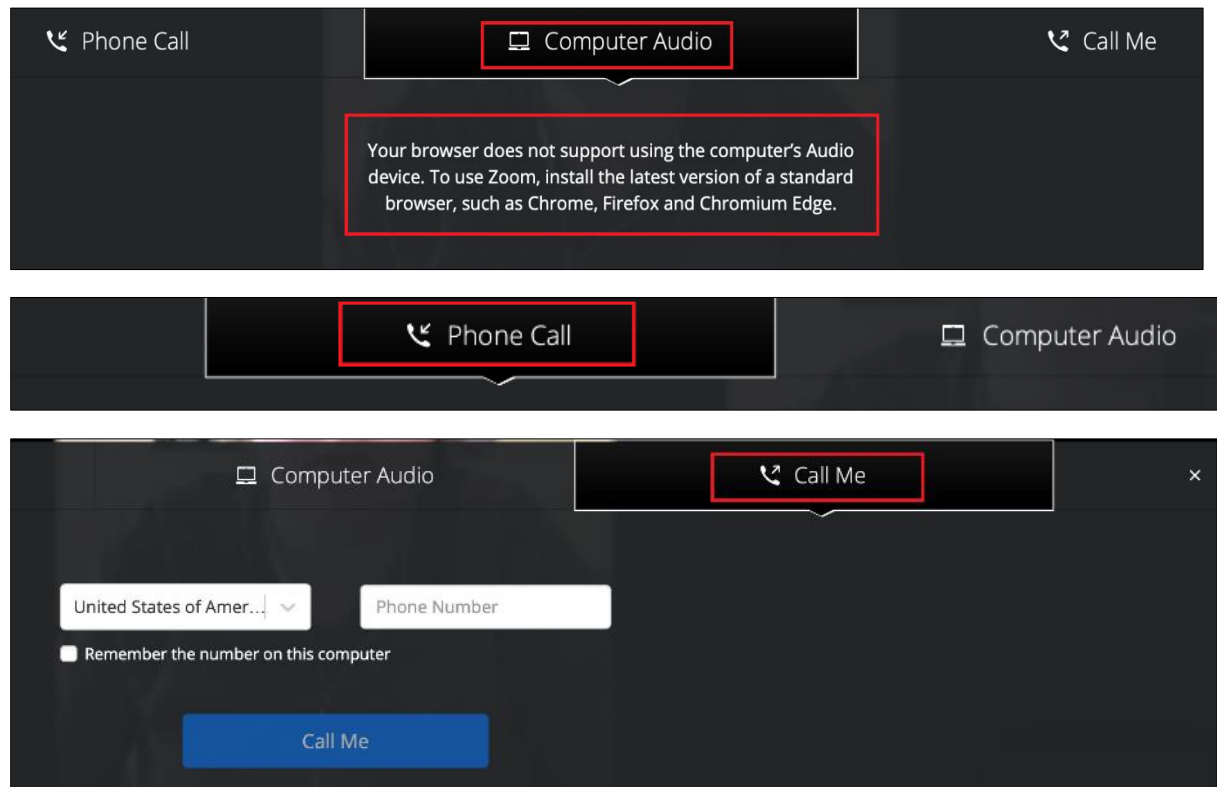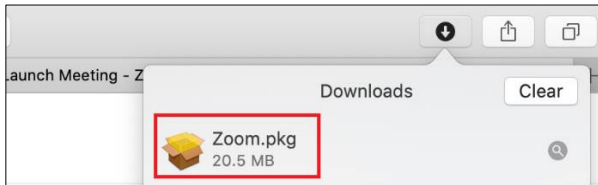

- You have now joined the Zoom call.
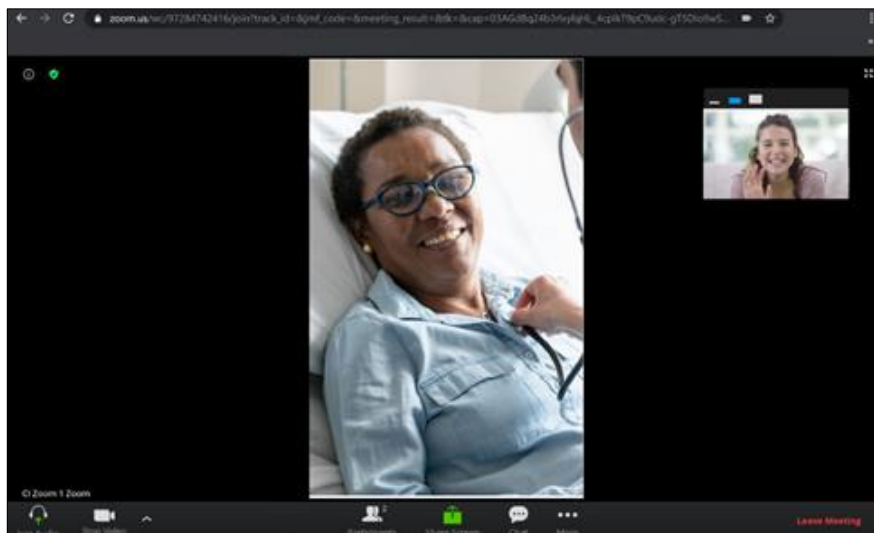
Note: To leave the Zoom for Healthcare meeting, click **Leave Meeting** (located at the bottom right corner of the screen), or simply close your current tab or browser.

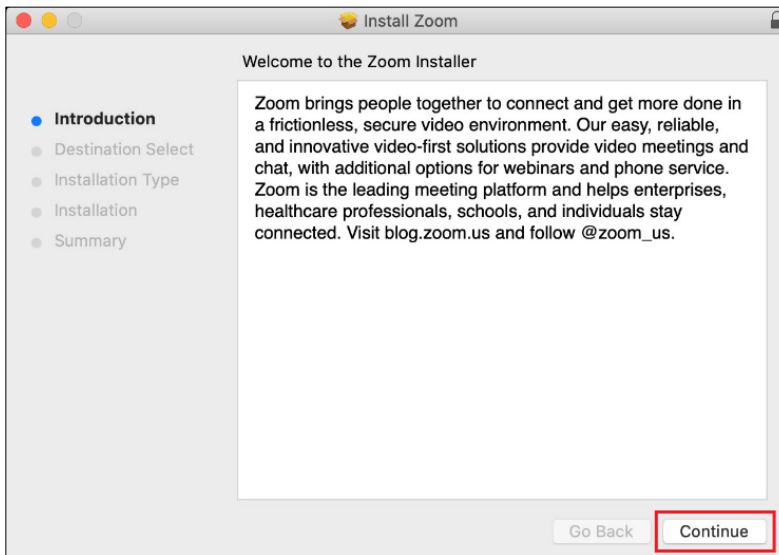## Downloading Zoom on MacBook (Optional) & Joining Meeting

1. In your email invitation, click **download and run zoom**, and when a message appears asking if you want to allow downloads on "phsa.zoom.us" click **Allow**.

After download completes, run Zoom, then enter your meeting ID
**946 7901 1756** to join meeting

Do you want to allow downloads on "phsa.zoom.us"?
You can change which websites can download files in Websites Preferences.

Cancel   Allow

If you have Z...   ...d run Zoom.

If you cannot download or run the application, join from your browser.

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Privacy & Legal Policies

2. After Zoom downloads, click **Zoom.pkg**.

Downloads   Clear

Zoom.pkg
20.5 MB

3. When the **Welcome to Zoom Installer** dialogue box appears, click **Continue.**

Install Zoom

Welcome to the Zoom Installer

- **Introduction**
- Destination Select
- Installation Type
- Installation
- Summary

Zoom brings people together to connect and get more done in a frictionless, secure video environment. Our easy, reliable, and innovative video-first solutions provide video meetings and chat, with additional options for webinars and phone service. Zoom is the leading meeting platform and helps enterprises, healthcare professionals, schools, and individuals stay connected. Visit blog.zoom.us and follow @zoom_us.

Go Back   Continue
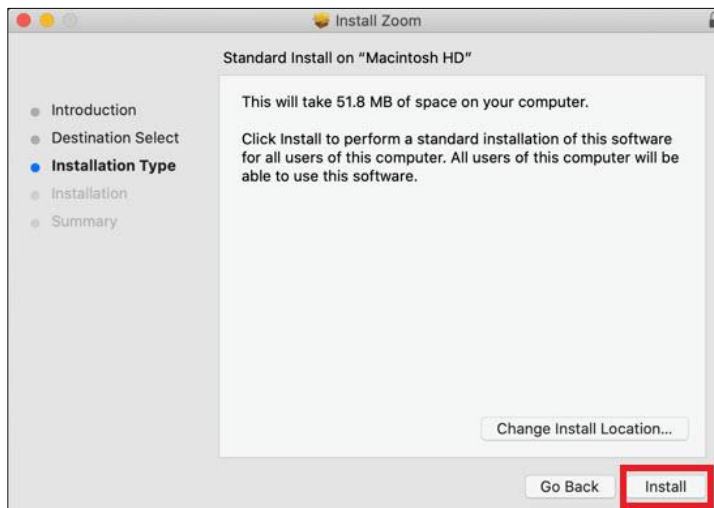
4. When the **Select a Destination** dialogue box appears, click **Install for all users of this computer** and then click **Continue**.
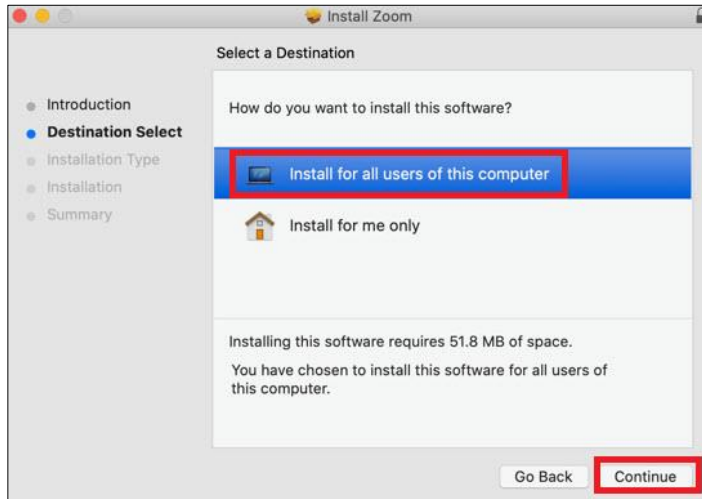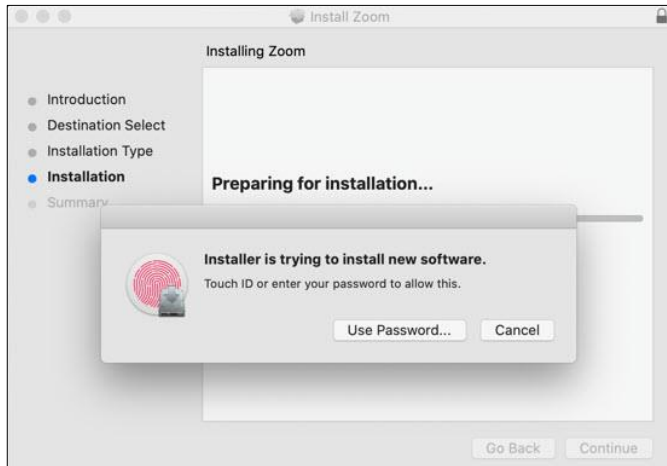

5. When the **Standard Install on "Macintosh HD"** message appears, click **Install**.
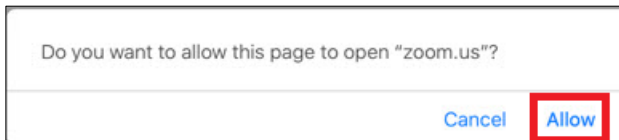

- A Preparing for installation message appears.

6. When the **Installer is trying to install new software** message appears, click **Use Password** and type your Mac password.
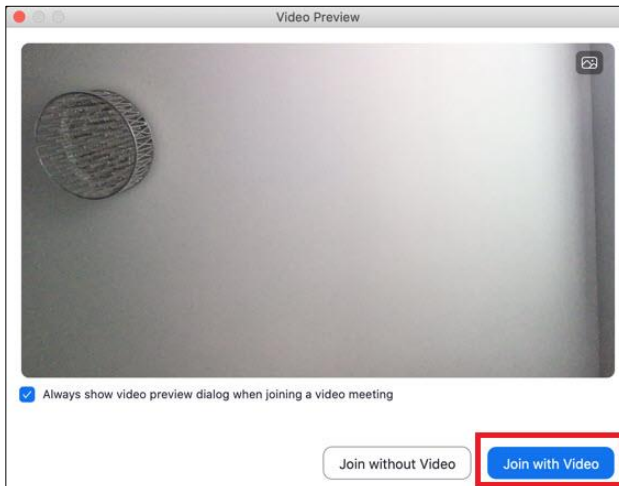
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7. After Zoom installs go back to the email invitation and click the **Join meeting** link.

8. When the **Do you want to allow this page to open "zoom.us"** message appears, click **Allow**

9. When the **Video Preview** screen appears, click **Join with Video**.
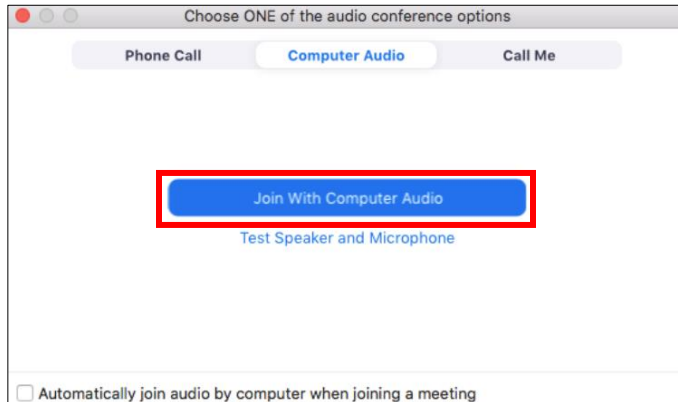

- You will now be placed in a virtual 'waiting room' until the meeting host (device at the hospital room you are calling) admits you.
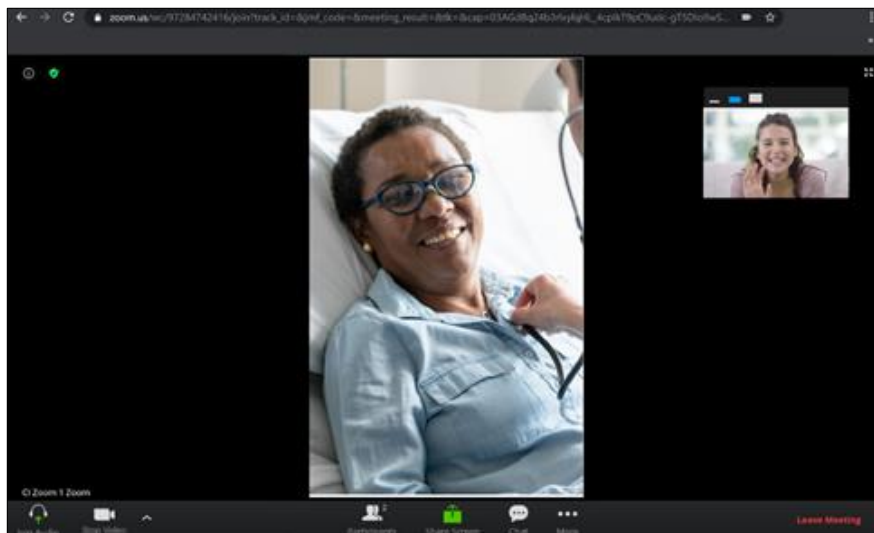
10. When the **Choose ONE of the audio conference options dialogue box** appears, click **Join with Computer Audio**.

- You have now joined the Zoom call.

Note: To leave the Zoom for Healthcare meeting, click **Leave Meeting** (located at the bottom right corner of the screen), or simply close your current tab or browser.