Seed Grant Application (Cycle 2 - Fall 2022)

We recommend that you answer the application questions in a Word document before completing this online form. If you wish to save this online application and return later: Click the "Save and Return Later" button at the bottom of the page. You will be provided with a Return Code and instructions on how to continue the application at a later time. Copy or write down the Return Code. Without it, you will not be able to access your saved application again.

Island Health Lead/Co-lead Name

_____

Island Health Lead/Co-lead Title:

_____

Island Health Lead/Co-lead Email Address:

_____

Lead CV Upload:

Upload a copy of CV in PDF file format.

Tip: view these instructions on how to save a Word document as a PDF:
https://www.bettercloud.com/monitor/the-academy/save-word-doc-pdf/

Is there a project co-lead?

○ Yes   ○ No

Co-lead Name:

_____

Co-lead Title:

_____

Co-lead Institution:

_____

Co-lead Email Address:

_____

Co-Lead CV Upload:

Upload a copy of CV in PDF file format.

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Summary

Project Title

_____

Lay Abstract (250 word maximum)

In plain English, describe your proposed project, methods, and outcomes in language that can be understood by a general audience. (Tip: see how to write a lay summary https://mssociety.ca/uploads/files/guide-to-writing-lay-summary-eng-final20130726.pdf)

Alignment

Priority Area:

Please indicate the priority areas addressed by the research.

☐ Indigenous health
☐ Mental Health and Substance Use
☐ Seniors Health
☐ Primary Care Networks and Clinics
☐ Population Health and Health Promotion
☐ Underserved and/or Marginally Housed Populations
☐ Acute and Ambulatory Services
☐ Care Team Safety and Wellness
☐ Virtual and Technology Enabled Care
☐ COVID-19

Alignment with Island Health's Strategic Framework
(https://connect.islandhealth.ca/strategic-framework/SitePages/overview.aspx):

Indicate the goal/s this project supports.

☐ Goal 1: Improve the experience, quality and outcomes and health and care services for patients, clients and families.
☐ Goal 2: Improve the experience, health and well-being of all people working and volunteering at island Health.
☐ Goal 3: Increase health system value and ensure the sustainability of health and care services.
☐ Goal 4: Improve the Health and Wellness of the Population

Goal 1 Objectives:

Select the objective/s this project supports.

☐ 1.1: Patients, clients and families will be the centre of their own health and care
☐ 1.2: Island Health will seek to reconcile relationships with Indigenous peoples living within the Island Health service region
☐ 1.3: Teams will provide care to people when and where they need it from birth to end-of-life
☐ 1.4: Care will be driven by best practice, evidence and data to achieve the highest level of quality and safety

Goal 2 Objectives:

Select the objective/s this project supports.

☐ 2.1: People will be proud to work and volunteer as members of the Island Health family
☐ 2.2: Leaders will serve with purpose and integrity, and inspire their teams navigating a complex environment

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Goal 3 Objectives:

Select the objective/s this project supports.

☐ 3.1: Island Health will achieve the highest level of operational excellence to steward our resources wisely
☐ 3.2: Island Health will drive innovation and research to improve outcomes for people, care teams and communities
☐ 3.3: Island Health will fulfill its responsibility as a positive contributor to environmental sustainability and climate change response

Goal 4 Objectives:

Select the objective/s this project supports.

☐ 4.1: Island Health will serve and protect populations and communities
☐ 4.2: Island Health will partner as a system leader to improve the determinants of health
☐ 4.3: Indigenous peoples will lead their wellness journey

How will your research advance the goals and themes you selected above? (500 words maximum)

Project

Geographic Region: Indicate where the project activities will take place within Island Health. Select all for island-wide.

☐ Campbell River, Comox, Courtenay, Mt. Waddington, Strathcona
☐ Port Alberni, West Coast, Nanaimo, Oceanside
☐ Cowichan Valley, Ladysmith, Saanich (Northern), Gulf Islands
☐ Victoria, Saanich (Southern), Esquimalt, Sooke, West Shore

Upload your research proposal below. The proposal may be in any format you choose and:

- must be uploaded as a PDF file (Tip: here's how to save a Microsoft Word document as a PDF file: https://www.bettercloud.com/monitor/the-academy/save-word-doc-pdf/).

- must be no more than 5 pages long.

- may include an additional list of references after the 5 pages.

Your proposal should include:

Aims: What are the specific objectives of the project? Include the research question/s (if applicable).

Background and Significance: Provide an introduction to the problem or knowledge gap to be addressed (including a review of relevant literature).

Engagement: how will you engage relevant collaborators in this project, and in what stages/roles? Plans should reflect CIHR's guiding principles for patient-oriented research (if applicable). See https://cihr-irsc.gc.ca/e/48413.html#a7.

Methods: how will you answer your research question? Consider (for example) study design; population; sample size, justification, and feasibility; enrollment (if applicable); intervention; measures and data collection; data analysis plan.

Timeline: include all planned activities and deliverables (by month or quarter) over the term of the award (April 1, 2023 - February 29, 2024).

(PDF file format)

Justice, Equity, Diversity, and Inclusion (500 words maximum)

Describe how your project design and delivery considers justice, equity, diversity, and inclusion for your research participants and partners. (Tip: for more information, see CIHR's EDI resource page: https://cihr-irsc.gc.ca/e/52553.html.)

Budget

Tip: watch a recorded webinar on budget creation: https://vimeo.com/129036833

Budget template (Excel spreadsheet).

[Attachment: "SeedGrantBudgetTemplate.xls"]

Please use the budget template above and upload your completed spreadsheet here. Your total budget request must not exceed $7,500, but may be less than that.

Budget Justification: please provide supporting information for your budget estimates and justify how this aligns with eligible costs if needed.

Does your proposed project have any confirmed or potential funding from other sources?

◯ Yes   ◯ No

Please indicate the value and source of the other funding.

_____

Declarations

I confirm that I am eligible to hold this award as an employee or affiliated health professional with privileges at Island Health.

◯ Yes   ◯ No

I have received approval from my Island Health Manager, Director, or Executive Director to conduct this project should the application be successful.

◯ Yes   ◯ No

I confirm that I will receive all necessary approvals prior to commencing research.

◯ Yes   ◯ No

In submitting this application, I acknowledge that I have read and understood the guidelines and conditions of this competition, and will abide by them if the application is successful.

◯ Yes   ◯ No

All research team members are vaccinated against COVID-19.

◯ Yes   ◯ No

How to save your work and return later:

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When you click submit below, you will be forwarded automatically to a brief Equity and Diversity self-identification Questionnaire. This survey allows us to collect data on important equity dimensions like gender, age, identity, and disability.

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