

## EVALUATION CRITERIA

### What: Overview (15%)

- The project is well-aligned with Island Health's research priorities and goals.
- The project is clearly outlined.
- The background (what is already known about the problem/topic) is comprehensive.
- The project will contribute new knowledge or apply existing knowledge in a new way (or will engage people in planning to do so).
- The project is meaningful and acceptable to those directly affected by the problem.

### Who: Research Team (15%)

- The team has the experience to carry out the project.
- If the lead is from another organization, at least one Island Health team member has a substantive role as research or knowledge-user co-lead.
- There is a plan to support diversity and create an equitable and inclusive environment for all team members.
- Team members have opportunities to gain experience or skills during the project.
- *For health equity projects:* the composition and/or experience(s) of the team demonstrates equal partnerships and/or respectful relationships with the equity-deserving group(s) that are the focus of the project.
- *For [Indigenous Health Research](#) projects:* the composition and/or experience(s) of the team demonstrate [meaningful and culturally safe](#) engagement with Indigenous Peoples.

### Who: People/Engagement Plan (15%)

- The team has a plan to engage everyone who needs to be part of the project.
- The team has a plan to ensure everyone can participate fully and equitably.
- *For [Indigenous Health Research](#) projects:* the team will ensure Indigenous cultural safety and foster cultural humility throughout the project.

### How: Project Plan & Budget (30%)

- The project objectives are clear.
- The project activities, methods, and/or measures will meet those objectives within the award timeline (12 months).
- The team has a plan to integrate equity, diversity, and inclusion into project activities, methods, and/or analysis.
- The estimated costs are eligible and necessary, and include support for full and equitable participation as needed.
- *For health equity projects:* a minimum of \$2000 is budgeted for engagement.

### Why: Impact & Future Work (25%)

- The project will benefit local people and/or communities.
- The team has a clear vision of what success would look like for this project.
- The team understands who needs to know about the project, and how to share results.
- The project supports opportunities for further research and/or collaboration.
- The team has considered how to implement or sustain positive results from the project.