



Royal Roads University Student & Island Health Employee Form

The purpose of this form is to set up an early consultation meeting between Royal Roads University students who are also employees of Island Health and the Island Health Research Ethics & Compliance Office (RECO). Early consultation will assist students better prepare for their capstone project requirements.

Please fill out the following information to the best of your ability.

Please submit all forms to ResearchEthics@islandhealth.ca and EthicalReview@royalroads.ca.

Program enrollment start date

Anticipated project start date

Anticipated project completion date

Full printed name

Island Health e-mail address

Island Health job title/department

RRU e-mail address

Have you completed the [TCPS2 \(2022\) CORE](#) tutorial? This is a requirement for all researchers conducting research at Island Health.

Yes

No

Have you begun an application for operational approval or contacted ResearchOperations@islandhealth.ca?

Yes

No

RRU Supervisor e-mail address

RRU Supervisor Telephone number

Student Telephone number

Type of research project

Subtype of research project

Student Signature

Date (dd-mmm-yyyy)

RRU Supervisor Signature

Date (dd-mmm-yyyy)

Island Health Supervisor Name

Once completed, please send this form to the both of the following email addresses:

Island Health: **ResearchEthics@islandhealth.ca**

Royal Roads: **EthicalReview@royalroads.ca**