



## Royal Roads University Student & Island Health Employee Form

**A significant part of some RRU student programs involves a capstone project. As a mandatory component of this project, each RRU student who is an Island Health employee is required to seek consultation with Island Health.**

**Please fill out the following information to the best of your ability.**

**When you submit your ethics and operational applications, please upload this form as an attachment for the research ethics board (REB) and operational reviews to review.**

---

Program enrollment start date

---

Anticipated project start date

---

Anticipated project completion date

---

Full printed name

---

Island Health e-mail address

---

Island Health job title/department

---

RRU e-mail address

Have you completed the [TCPS2 \(2022\) CORE](#) tutorial? This is a requirement for all researchers conducting research at Island Health.

Yes

No

Have you begun an application for operational approval or contacted [ResearchOperations@islandhealth.ca](mailto:ResearchOperations@islandhealth.ca)?

Yes

No

---

Supervisor e-mail address

---

Supervisor Telephone number

---

Student Telephone number

**I have evaluated whether my project is research or quality-improvement.**

I made this evaluation through:

Type of research project:

Subtype of research project:

---

Student Signature

---

Date (dd-mmm-yyyy)

---

Supervisor Signature

---

Date (dd-mmm-yyyy)

Once completed, please send this form to the both of the following email addresses:

Island Health: **ResearchEthics@islandhealth.ca**

Royal Roads: **EthicalReview@royalroads.ca**