

REPORT OF IMMUNIZATION OF CHILDREN 0-18 YEARS BY COMMUNITY VACCINE PROVIDERS

All immunizations provided to clients 0-18 years **MUST** be reported to Public Health.

PURPOSE

- Enables Public Health to assess the level of protected children in our community (recommended Provincial immunization level is 95%) and is essential to know during disease outbreaks.

PROCEDURE

- **Print clearly, using black ink.**
- Record information on all children immunized aged 0-18 years.
- Complete form and **fax** to local Health Unit **weekly** or as soon as the form is full – whichever is sooner.
 - Health Unit fax number is listed on the Reporting Form.

REQUIRED INFORMATION

- 1) **Personal Health Number** (CareCard Number): Record child's personal health number
- 2) **Child's Name:** Record LAST name, FIRST name
- 3) **Birthdate:** Record year, month, and date of birth
- 4) **Address:** Record home address of child
- 5) **Phone Number:** Record phone number of parent(s) or guardian(s)
- 6) **Parent Name(s):** Record name of **all** parent(s) or guardian(s)
- 7) **Date Given:** Record year, month, and date vaccine was given
- 8) **Vaccine Agent:** Record type of vaccine given
- 9) **Lot #:** Record number as indicated on vaccine box

Record Lot # for Infanrix Hexa

Lot xxxxxx
located on Infanrix Hexa box

Record Lot # for MMR

Lot xxxxxxxx
Diluent lot # not needed

- 10) **Dose Number in the Series:** Record dose number in series for **each** vaccine given
- 11) **Route:** Record route of injection (e.g. SC = subcutaneous, IM = intramuscular)
- 12) **Injection Site:** Record site of injection (e.g. RL = right leg, LA = left arm; LL = left leg, RL = right leg)

This information is important in the event of an adverse event following immunization (AEFI).

NOTES

- Please advise the Health Unit immediately of any adverse reaction occurring after immunization. This will enable the Health Unit to take quick action should there be a problem with a vaccine.
- In case of power outage or cold chain failure, call the Health Unit for instructions. Vaccine fridge temperatures should be monitored **twice daily** with the use of a minimum/maximum thermometer.
- Do not discard expired or wasted vaccines. Contact your local Health Unit for instructions.
- **Please record immunizations in the child's personal Health Passport or provide a record of immunization. The Health Passport is provided to the parent by the Health Unit**

