

# MEMORANDUM



**Date:** March 28th, 2025

**To:** Long Term Care & Assisted Living Facilities, Island Health Region

**From:** Laura Hoyseth, Public Health Immunization Operations Coordinator, on behalf of the Population & Public Health Immunization Program

**SUBJECT:** Spring Immunization Campaign for COVID-19 in LTC & AL Facilities

**Spring COVID-19 Campaign to begin April 8<sup>th</sup>, 2025 and completed by June 30<sup>th</sup>, 2025.**

**A Spring dose of COVID-19 vaccine will be offered to:**

- Residents of long-term care homes and assisted-living facilities, including alternate level of care patients awaiting placement in long-term care.
- Adults 65 years of age and older (55 and older if Indigenous).
- Individual with underlying medical conditions, specifically people in CEV groups 1 and 2.

**Recommended Products & Product Timing:**

- COVID-19 Spring booster product is mRNA vaccine, with Omicron KP.2 formulation.
- 3 months minimum spacing from a previous dose of COVID-19 vaccine is permitted, for operational purposes. Refer to BCCDC Biological Pages prior to vaccine administration.

**Vaccine Ordering:**

- Facilities may begin placing vaccine orders **April 1<sup>st</sup>, 2025**, for earliest pick up **April 8<sup>th</sup>, 2025**.
- Allow 5 business days for your order to be processed and ready for pick up.
- Facilities must ensure that completed Clinic Tally Forms are submitted within 48 hrs after clinic date.

**Documentation:**

- COVID-19 must be documented in **ImmsBC**.
- **Service Delivery Locations** for LTC & AL must be used.
  - Public Health will transfer and confirm vaccine in ImmsBC prior to scheduled clinic date and time from HA holding point to LTC holding point.
  - LTC Immunizers (staff or pharmacy) must ensure they are documenting in the correct LTC service delivery location for their facility.
- **Reason for Immunization** must be used:
  - Choose one of the following reasons: LTC Resident, LTC Staff, AL Resident, AL Staff.
  - Do not use: "routine", "high risk", or any other reason for immunization.

**[COVID-19 & Influenza Vaccine Information for Long-Term Care and Assisted Living Facilities | Island Health](#)**

- Vaccine Ordering & Tally Reporting: [PublicHealthVaccineManagement@islandhealth.ca](mailto:PublicHealthVaccineManagement@islandhealth.ca)
- ImmsBC Account & Documentation Support
  - Island Health Owned & Operated LTC Homes (Island Health Staff): [PPH.Infosystems.Support@islandhealth.ca](mailto:PPH.Infosystems.Support@islandhealth.ca)
  - Affiliate & Private LTC Homes and Assisted Living (Non-Island Health Staff): [BCVAX-Support@gov.bc.ca](mailto:BCVAX-Support@gov.bc.ca)
- Clinical Support: [PublicHealthImmunizationSupport@islandhealth.ca](mailto:PublicHealthImmunizationSupport@islandhealth.ca)
- Operational Inquiries: [PublicHealthImmunizationOperations@islandhealth.ca](mailto:PublicHealthImmunizationOperations@islandhealth.ca)