

MEMORANDUM



Date: March 28th, 2024

To: Long Term Care & Assisted Living Facilities, Island Health Region

From: Laura Hoyseth, Public Health Immunization Operations Coordinator
Tracy Hogeweide, Public Health Immunization Manager

CC: Public Health Managers, Coordinators, CD Program Manager, Medical Health Officers (MHO)

SUBJECT: Spring Booster Campaign for COVID-19 in LTC & AL sites: **April 8th – June 30th 2024**

For up to date Clinical, Operational and Informatics guidance and resources visit:

[COVID-19 & Influenza Information for Long-Term Care and Assisted Living Facilities | Island Health](#)

What is happening:

- All eligible Island Health LTC & AL residents should be offered a Spring Booster dose of COVID-19 vaccine starting **April 8th, and no later than June 30th, 2024**.
- An end date of June 30th, 2024 is required to provide the recommended 3-6 month interval between spring and fall 2024 COVID-19 vaccine doses, and to maximize individual and population level protections against SARS-CoV-2 during the 2024 fall/winter viral respiratory illness season.
- It is required that LTC sites host clinics, and recommended that AL sites host clinics.

Recommended Products & Product Timing:

- COVID-19 Spring booster product is a Monovalent XBB.1.5 50 mcg formulation
- **3 month minimum spacing from a previous dose of COVID-19 vaccine will be permitted, please refer to BCCDC Biologic pages for eligibility criteria.**

Vaccine Ordering:

- Sites may begin placing Vaccine Orders **April 2nd, 2024**.
- Allow 5 business days for your order to be processed and ready for pick up.
- **Sites should order their own vaccine. Please indicate whether site staff will be administering immunizations on Vaccine Order. If the answer is no, it will be assumed that a contracted pharmacist is administering vaccine.**

Required Documentation & Reporting:

- COVID-19 vaccine must be documented in ImmsBC.
- **Each site's Clinic Tally Form provides Public Health with the required information to report to the Ministry of Health.**
- **Sites must ensure that completed Clinic Tally Form is submitted on the day of the clinic.**

Questions:

- Vaccine Ordering & Tally Reporting: publichealthvaccinemanagement@islandhealth.ca
- ImmsBC Account & Documentation Support: publichealthinformatics@islandhealth.ca
- Clinical Support & Questions: publichealthimmunizationsupport@islandhealth.ca
- Immunization Clinic Planning Support: massimmsclinic@islandhealth.ca