

Community Vaccine Provider COVID-19 Vaccine Order Form



Community Vaccine Providers Including Indigenous Providers, Medical Offices & Miscellaneous Providers

- Submit order to regular Health Unit (see page 2).
- Allow at least 5 business days (Monday to Friday) between ordering date and requested pick up date.
- Vaccine will be distributed based on available products & supply.
- **We will NOT back fill orders.**

ALL VACCINES must be stored between +2°C to +8°C

Once thawed SPIKEVAX™ (Moderna) must be used within 50 days COMIRNATY® (Pfizer) must be used within 10 weeks	Once vial is punctured SPIKEVAX™ (Moderna) must be used within 24 Hrs COMIRNATY® (Pfizer) must be used within 12 Hrs
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Office / Site Name:	
Immunizing Practitioners:	
Address:	ImmsBC Supply Location:
Contact Person:	E-mail:
Phone Number:	Fax Number:
Requested Date for pick up:	Requested Health Unit for pick up:

<u>Doses Requested</u>	COVID-19 Vaccines (2025-2026)	Public Health Vaccine Management Use ONLY		
		Product (Brand)	Number of Doses	Presentation (MDV / PFS)
	6 months to 11 years			
	12+ years			
Notes:		Approved by:		
		Date:		

Health Unit Use Only: BPM print form → complete at time of vaccine pick up → send original with CVP → retain a copy.

Date Picked up:		Time Picked up:		Fridge Temp:	
Vaccine Product	Lot Number	MFG. Expiry or Thaw Discard Date		Doses Sent	
Filled By:		Picked up By:		ImmsBC Complete:	

North Island				
<p>Campbell River</p> <p>Biologicals.NI-CRHU@islandhealth.ca Fax: 250-850-2454 #200 – 1100 Island Highway Campbell River, BC V9W 8C6 Phone: 250-850-2110</p>	<p>Comox Valley</p> <p>Biologicals.NI-CVHU@islandhealth.ca Fax: 250-331-8521 961 England Avenue Courtenay, BC V9N 2N7 Phone: 250-331-8520</p>	<p>Port Hardy</p> <p>Biologicals.NVI-PHHU@islandhealth.ca Fax: 250-902-6072 #12–7070 Market Street, PO Box 46 Port Hardy, BC VON 2P0 Phone: 250-902-6071</p>		
Central Island				
<p>Cowichan Valley (Margaret Moss)</p> <p>Biologicals.CI-MMHU@islandhealth.ca Fax: 250-709-3055 675 Canada Avenue Duncan, BC V9L 1T9 Phone: 250-709-3050</p>	<p>Nanaimo</p> <p>Biologicals.CI-NHU@islandhealth.ca Fax: 250-755-3369 1665 Grant Avenue Nanaimo, BC V9S 5K7 Phone: 250-755-3342</p>	<p>Parksville (Oceanside)</p> <p>Biologicals.CI-PFP@islandhealth.ca Fax: 250-947-8241 494 Bay Avenue, PO Box 339 Parksville, BC V9P 2G5 Phone: 250-947-8242</p> <p><i>Refer to vaccine ordering schedule</i></p>		
<p>Port Alberni</p> <p>Biologicals.CI-PAHU@islandhealth.ca Fax: 250-731-1316 #202 – 4152 Redford Street Port Alberni, BC V9Y 3R5 Phone: 250-731-1315</p>	<p>Tofino (Coastal Family Place)</p> <p>Biologicals.CI-PAHU@islandhealth.ca Fax: 250-725-4019 265 First Street, PO Box 1078 Tofino, BC V0R 2Z0 Phone: 250-725-4020</p>			
South Island				
<p>Peninsula</p> <p>Biologicals.SI-PHU@islandhealth.ca Fax: 250-544-2403 2170 Mount Newton X Rd Saanichton, BC V8M 2B2 Phone: 250-544-2400</p>	<p>Saanich</p> <p>Biologicals.SI-SHU@islandhealth.ca Fax: 250-744-1042 3995 Quadra Street Victoria, BC V8X 1J8 Phone: 250-519-5100</p>			
<p>Salt Spring Island</p> <p>Biologicals.SI-SSI@islandhealth.ca Fax: 250-538-4708 160 Fulford-Ganges Road Salt Spring Island, BC V8K 2T8 Phone: 250-538-4880</p>	<p>Victoria</p> <p>Biologicals.SI-VHU@islandhealth.ca Fax: 250-388-2249 1947 Cook Street Victoria, BC V8T 3P7 Phone: 250-388-2200</p>			
<p>Esquimalt</p> <p>Biologicals.SI-EHU@islandhealth.ca Fax: 250-519-5312 530 Fraser Street Victoria, BC V9A 6H7 Phone: 250-519-5311</p>	<p>West Shore / Sooke</p> <p>Biologicals.SI-WSHU_Sooke@islandhealth.ca Fax: 250-519-3491</p> <table> <tr> <td>WSHU 345 Wale Road Victoria, BC V9B 6X2 Phone: 250-519-3490</td> <td>SKHU 104-6672 Wadams Way Sooke, BC V9Z 0H3 Phone: 250-519-3487</td> </tr> </table>		WSHU 345 Wale Road Victoria, BC V9B 6X2 Phone: 250-519-3490	SKHU 104-6672 Wadams Way Sooke, BC V9Z 0H3 Phone: 250-519-3487
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