

Learning Plan - Personal Development

TEMPLATE



Professional Practice
Together. Leading Practice.

Learning Plan for:	
Prepared by:	
Date:	

Complete this table using SMART goals.

S – Specific: Specify a single measurable result or outcome to be accomplished.

M – Measurable: Measurements to gauge results such as quality, quantity, time and effectiveness.

A – Attainable: Must be attainable and consider scope, experience, and operational resources available.

R – Relevant: Goal must be directly related to role and responsibility of employee.

T – Trackable: Goal must be trackable and verifiable.

Goal #1					
What do I want to learn?	How does this relate to my practice?	How am I going to achieve my learning?	What resources will I require?	When will I achieve my learning?	How will I evaluate and track my learning?
Goal #2					
What do I want to learn?	How does this relate to my practice?	How am I going to achieve my learning?	What resources will I require?	When will I achieve my learning?	How will I evaluate and track my learning?
Goal #3					
What do I want to learn?	How does this relate to my practice?	How am I going to achieve my learning?	What resources will I require?	When will I achieve my learning?	How will I evaluate and track my learning?