## North Island Sites – Health Records

<table>
<thead>
<tr>
<th>Location where care received</th>
<th>Program Area / Care Services received</th>
<th>Designated FOI Officer and contact information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alert Bay</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| • Cormorant Island Health Centre (CIHCC) | Acute Care  
Most Hospital Services and Health Records  
Child, Youth & Family Care  
Residential Care  
Senior’s Health  
Home & Community Care  
Including Home Support  
Public Health  
Nursing Centre Care | Health Records Department  
Port Hardy Hospital  
9120 Granville Street  
Port Hardy, BC V0N 2P0  
Phone: 250.902.6027  
Fax: 250.902.6030  
Email: FOIPHH@islandhealth.ca |
| Port Alice Health Centre    |                                      |                                               |
| Port McNeill Hospital (PMH) |                                      |                                               |
| Port Hardy                  |                                      |                                               |
| • Port Hardy Hospital (PHH) |                                      |                                               |
| • Eagle Ridge Manor         |                                      |                                               |
| Mt. Waddington              | Mental Health and Substance Use (MHSU)  
Outpatient Services | See CRG below ...  
Email: FOICRG@islandhealth.ca |
| Campbell River              |                                      |                                               |
| • North Island Hospital - Campbell River & District (CRG) | Acute Care  
Most Hospital Services and Health Records  
Child, Youth & Family Care  
Residential Care  
Senior’s Health  
Home & Community Care  
Including Home Support  
Public Health  
Nursing Centre Care  
Mental Health and Substance Use (MHSU)  
Outpatient Services | Health Records Department  
Campbell River & District Hospital (2 days/week)  
375-2nd Avenue  
Campbell River, BC V9W 3V1  
Phone: 250.286.7100 ext. 67249  
Fax: 250.286.7124  
Email: FOICRG@islandhealth.ca |
| • Yucalta Lodge             |                                      |                                               |
| • Gold River Health Centre / Tahsis Health Centre |                                      |                                               |
| • Sayward Primary Healthcare Clinic |                                      |                                               |
| • Community Program - Home Care-NI |                                      |                                               |
| • Continuing Health Services-NI |                                      |                                               |
| Courtenay/Comox Valley      |                                      |                                               |
| • North Island Hospital – Comox Valley Hospital (CVH) | Acute Care  
Most Hospital Services and Health Records  
Child, Youth & Family Care  
Residential Care  
Senior’s Health  
Home & Community Care  
Including Home Support  
Public Health  
Nursing Centre Care  
Mental Health and Substance Use (MHSU)  
Outpatient Services | Health Records Department  
Comox Valley Hospital (CVH)  
101 Lerwick Road  
Courtenay BC V9N 0B9  
Phone: 250.331.5900 Ext. 65519  
FAX: 250.331.8660  
Email: FOICVH@islandhealth.ca |
| • Health Records from the now closed St. Joseph’s General Hospital (acute) |                                      |                                               |
| • Cumberland Lodge          |                                      |                                               |
| • Glacier View Lodge        |                                      |                                               |
| • Mountain View Residential Care |                                      |                                               |
| • Hornby Island Medical Clinic |                                      |                                               |
| • Port McNeill Primary Care Clinic |                                      |                                               |
### Central Island Sites – Health Records

<table>
<thead>
<tr>
<th>Location Where Care Received</th>
<th>Program Area / Care Services Received</th>
<th>Contact Information</th>
</tr>
</thead>
</table>
| **Port Alberni**  
• West Coast General Hospital (WCGH)  
• Westhaven | Acute Care  
Most Hospital Services and Health Records  
Residential Care  
Home & Community Care  
Including Home Support  
Mental Health, Community Mental Health & Substance Use Services  
Both Inpatient and Outpatient Services including those in Ucluelet | Health Records Department  
West Coast General Hospital  
3949 Port Alberni Highway  
Port Alberni, BC V9Y 4S1  
Phone: 250.731.1370 ext.48121  
Fax: 250.724.8810  
Email: FOIWCGH@islandhealth.ca |
| **Tofino and Ucluelet**  
• Community Mental Health  
• Public Health offices | Acute Care  
Most Hospital Services and Health Records  
Laboratory Services | Health Records Department  
Comox Valley Hospital (CVH)  
101 Lerwick Road  
Courtenay BC V9N 0B9  
Phone: 250.331.5900 Ext. 65519  
FAX: 250.331.8660  
Email: FOICVH@islandhealth.ca |
| **Ucluelet**  
• Laboratory Services | Acute Care  
Most Hospital Services and Health Records  
Residential Care  
Continuing Care  
Home & Community Care  
Including Home Support  
Public Health  
Mental Health & Substance Use Services  
Both Inpatient and Outpatient Services | Health Records Department  
Campbell River & District Hospital (2 days/week)  
375-2nd Avenue  
Campbell River, BC V9W 3V1  
Phone: 250.286.7100 ext. 67249  
Fax: 250.286.7124  
Chemainus/Ladysmith  
Email: ROIIntakeNRGH@islandhealth.ca  
Email: FOINRGH@islandhealth.ca |
| **Chemainus**  
• Chemainus Health Care Centre (CHCC) | Acute Care  
Most Hospital Services and Health Records  
Residential Care  
Continuing Care  
Home & Community Care  
Including Home Support  
Public Health  
Mental Health & Substance Use Services  
Both Inpatient and Outpatient Services | Health Records Department  
Campbell River & District Hospital (2 days/week)  
375-2nd Avenue  
Campbell River, BC V9W 3V1  
Phone: 250.286.7100 ext. 67249  
Fax: 250.286.7124  
Chemainus/Ladysmith  
Email: ROIIntakeNRGH@islandhealth.ca  
Email: FOINRGH@islandhealth.ca |
| **Ladysmith**  
• Ladysmith Community Health Centre (LHCC)  
• Ladysmith Family Practice Clinic | Acute Care  
Most Hospital Services and Health Records  
Residential Care  
Continuing Care  
Home & Community Care  
Including Home Support  
Public Health  
Mental Health & Substance Use Services  
Both Inpatient and Outpatient Services | Health Records Department  
Campbell River & District Hospital (2 days/week)  
375-2nd Avenue  
Campbell River, BC V9W 3V1  
Phone: 250.286.7100 ext. 67249  
Fax: 250.286.7124  
Chemainus/Ladysmith  
Email: ROIIntakeNRGH@islandhealth.ca  
Email: FOINRGH@islandhealth.ca |
| **Nanaimo**  
• Nanaimo Regional General Hospital (NRGH)  
• Dufferin Place  
• Kiwanis Lodge  
• Malaspina Gardens  
• Wexford Creek | Acute Care  
Most Hospital Services and Health Records  
Residential Care  
Continuing Care  
Home & Community Care  
Including Home Support  
Public Health  
Mental Health & Substance Use Services  
Both Inpatient and Outpatient Services  
NRGH Pain Clinic | Health Records Department  
Nanaimo Regional General Hospital  
1200 Dufferin Crescent  
Nanaimo, BC V9S 2B7  
Phone: 250.755.7691 ext. 53179 or 53056  
Fax: 250.755.7659  
Nanaimo  
Email: ROIIntakeNRGH@islandhealth.ca  
Email: FOINRGH@islandhealth.ca  
Duncan  
Email: ROIIntakeNRGH@islandhealth.ca  
Email: FOICDH@islandhealth.ca |
| **Duncan**  
• Cowichan District Hospital (CDH)  
• Cowichan Lodge  
• Cairnsmore | Acute Care  
Most Hospital Services and Health Records  
Residential Care  
Continuing Care  
Home & Community Care  
Including Home Support  
Public Health  
Mental Health & Substance Use Services  
Both Inpatient and Outpatient Services  
NRGH Pain Clinic | Health Records Department  
Nanaimo Regional General Hospital  
1200 Dufferin Crescent  
Nanaimo, BC V9S 2B7  
Phone: 250.755.7691 ext. 53179 or 53056  
Fax: 250.755.7659  
Nanaimo  
Email: ROIIntakeNRGH@islandhealth.ca  
Email: FOINRGH@islandhealth.ca  
Duncan  
Email: ROIIntakeNRGH@islandhealth.ca  
Email: FOICDH@islandhealth.ca |
<table>
<thead>
<tr>
<th>Location Where Care Received</th>
<th>Program Area / Care Services Received</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parksville</td>
<td></td>
<td>Parksville / Qualicum Health Records Department Comox Valley Hospital (CVH) 101 Lerwick Road Courtenay BC V9N 0B9 Phone: 250.331.5900 Ext. 65519 FAX: 250.331.8660 Email: <a href="mailto:FOICVH@islandhealth.ca">FOICVH@islandhealth.ca</a></td>
</tr>
<tr>
<td>Oceanside Health Center (OHC)</td>
<td></td>
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<tr>
<td>Trillium Lodge</td>
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</tbody>
</table>

### South Island Sites – Health Records

<table>
<thead>
<tr>
<th>Location Where Care Received</th>
<th>Program Area / Care Services Received</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Royal Jubilee Hospital (RJH)</td>
<td>Acute Care Inpatient and Outpatient</td>
<td>Health Records Department Royal Jubilee Hospital 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8549 ext. 18549 Fax: 250.370.8550 Email: <a href="mailto:FOIRJH@islandhealth.ca">FOIRJH@islandhealth.ca</a></td>
</tr>
<tr>
<td>Gorge Road Hospital (GRH), Glengarry, Aberdeen, Mt. Tolmie, Priory, The Summit at Quadra Village and View Royal Surgical Center</td>
<td>Mental Health and Substance Use (MHSU) (Inpatient Services at RJH) RJH Pain Clinic Residential Care (limited sites) Primary Care – NPs/Urgent Care</td>
<td></td>
</tr>
<tr>
<td>Yates &amp; Quadra Integrated Health Centre (YQIHC)</td>
<td></td>
<td></td>
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<tr>
<td>James Bay Urgent &amp; Primary Care Centre (JBUPCC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>North Quadra Urgent and Primary Care Centre (NQUPCC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Downtown Victoria Urgent &amp; Primary Care Centre (DVUPCC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Saanich Peninsula Hospital (SPH)</td>
<td>Acute Care Inpatient and Outpatient Primary Care - NPs</td>
<td>Health Records Department Saanich Peninsula Hospital 2166 Mount Newton Cross Road Saanichton, BC V8M 2B2 Phone: 250.544.7676 ext: 23422 Fax: 250.652.7521 Email: <a href="mailto:FOISP@islandhealth.ca">FOISP@islandhealth.ca</a></td>
</tr>
<tr>
<td>Peninsula Nurse Practitioners</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Location Where Care Received</td>
<td>Program Area / Care Services Received</td>
<td>Contact Information</td>
</tr>
<tr>
<td>------------------------------</td>
<td>----------------------------------------</td>
<td>---------------------</td>
</tr>
</tbody>
</table>
| Victoria General Hospital (VGH)  
Westshore Urgent Primary Care Centre (WUPCC)  
St. Anthony’s Nurse Practitioners | Acute Care  
Inpatient and Outpatient  
Urgent Primary Care  
Primary Care - NPs | Health Records Department  
Victoria General Hospital  
1 Hospital Way  
Victoria, BC V8Z 6R5  
Phone: 250.370.8111 ext. 15540  
Fax: 250.727.4114  
Email: FOIVGH@islandhealth.ca |
| Queen Alexandra Centre for Children (QAC) | Acute Care  
Inpatient and Outpatient  
Children, Youth, and Family Mental Health (CYFMS) Services  
Ledger House | Health Records Department  
Queen Alexandra Centre for Children  
2400 Arbutus Road  
Victoria, BC V8N 1V7  
Phone: 250.519.6733  
Fax: 250.519.6928  
Email: FOIQAC@islandhealth.ca |
| Lady Minto / Gulf Islands Hospital (LMH)  
Lady Minto Residential Care  
Outpatient, Emergency & Continuing Care | Acute Care  
Most Hospital Services and Health Records  
Continuing Care  
Residential Care | Health Records Department  
Lady Minto / Gulf Islands Hospital  
135 Crofton Road  
Salt Spring Island, BC V8K 1T1  
Phone: 250.538.4806  
Fax: 250.538.4807  
Email: FOILMH@islandhealth.ca |
| Salt Spring Island MHSU  
Salt Spring NPs Office | Mental Health and Substance Use (MHSU)  
Outpatient Services  
Nurse Practitioner (SSI NP)  
Primary Care | Health Records Department  
Lady Minto / Gulf Islands Hospital  
135 Crofton Road  
Salt Spring Island, BC V8K 1T1  
Phone: 250.538.4806  
Fax: 250.538.4807  
Email: FOILMH@islandhealth.ca |
<table>
<thead>
<tr>
<th>Location Where Care Received</th>
<th>Program Area / Care Services Received</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Island Outpatient Mental Health and Substance Use Records</td>
<td>Mental Health and Substance Use (MHSU) Outpatient Services</td>
<td>MHSU, Island Health South Island 2328 Trent Street Victoria, BC V8R 4Z3 Phone: 250.370.8111 ext.12499 Fax: 250.519.1616 Email: <a href="mailto:FOIMHSU@islandhealth.ca">FOIMHSU@islandhealth.ca</a></td>
</tr>
<tr>
<td>General Psychiatry Services, Schizophrenia Services, Mood Disorders Services, Anxiety Clinic, Integrated Mental Health Crisis Response Team (EMHS) USTAT/Group Services, Developmental Disability Mental Health Team, Adult Addiction Outpatient Services, Withdrawal Management Services, Assertive Community Treatment (ACT) Team, Perinatal Mental Health Services, MHSU Outreach Teams, MHSU Housing &amp; Seven Oaks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residential psychiatry visits at Glengarry, Aberdeen, Mt. Tolmie, Oak Bay Lodge, Priory/Heritage Woods (JDF), The Summit &amp; Quadra Village</td>
<td></td>
<td></td>
</tr>
<tr>
<td>South Island Health Units</td>
<td>Community Health Community Health Services &amp; Home and Community Care Including Home Support and Seniors Outreach Team (SORT) Public Health Community Children, Youth, and Family Mental Health (CYFMS) Services Community Counselling services</td>
<td>Island Health Corporate FOI Office Information Stewardship, Access and Privacy 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8585 Fax: 250.519.1908 Email: <a href="mailto:FOI@islandhealth.ca">FOI@islandhealth.ca</a></td>
</tr>
<tr>
<td>• Goldstream CHS • Esquimalt Health Unit • Victoria Health Unit • Saanich Health Unit • Gordon Head/Oak Bay CHS • Peninsula Health Unit • Salt Spring Island Health Unit</td>
<td>Excludes Nurse Practitioner requests</td>
<td></td>
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## All Island Health

<table>
<thead>
<tr>
<th>Location of Records</th>
<th>Record Types</th>
<th>Contact Information</th>
</tr>
</thead>
</table>
| All Island Health   | Purchasing/Contracts | Island Health Corporate FOI Office  
Island Health Corporate FOI Office  
Information Stewardship, Access and Privacy  
1952 Bay Street  
Victoria, BC V8R 1J8  
Phone: 250.370.8585  
Fax: 250.519.1908  
Email: FOI@islandhealth.ca |
|                     | Patient Care Quality Records |                       |
|                     | Licensing Records |                       |
|                     | Environmental Health |                       |
|                     | Including Tobacco Control |                       |
|                     | Finance Records |                       |
|                     | Supplies/Equipment Service |                       |
|                     | Contracts/Capital Equipment Purchases |                       |
|                     | Other Corporate Records |                       |
|                     | Employee Records (Payroll, Job Description, HR, Benefits, Occupational Health & Safety) |                       |
|                     | Please submit requests for employee records using our Employee Records Request Form available on our website |                       |
|                     | Health Records for subsidized beds in contracted Residential Care sites |                       |
|                     | Island Health is only able to obtain Health Records for subsidized beds in contracted Residential Care facilities. For Health Records for non-subsidized beds or for other records, please contact the contracted Residential Care site directly. |                       |