

North Island Sites – Health Records

Location where care received	Program Area / Care Services received	Designated FOI Officer and contact information
<p>Alert Bay</p> <ul style="list-style-type: none"> Cormorant Island Health Centre(CIHCC) <p>Port Alice Health Centre</p> <p>Port McNeill Hospital (PMH)</p> <p>Port Hardy</p> <ul style="list-style-type: none"> Port Hardy Hospital (PHH) Eagle Ridge Manor 	<p>Acute Care <i>Most Hospital Services and Health Records</i></p> <p>Child, Youth & Family Care</p> <p>Residential Care</p> <p>Senior’s Health</p> <p>Home & Community Care <i>Including Home Support</i></p> <p>Public Health</p> <p>Nursing Centre Care</p>	<p>Health Records Department Port Hardy Hospital 9120 Granville Street Port Hardy, BC V0N 2P0 Phone: 250.902.6027 Fax: 250.902.6030 Email: FOIPHH@viha.ca</p>
<p>Mt. Waddington</p>	<p>Mental Health and Substance Use (MHSU) <i>Outpatient Services</i></p>	<p>See CRG below ... Email: FOICRG@viha.ca</p>
<p>Campbell River</p> <ul style="list-style-type: none"> North Island Hospital - Campbell River & District (CRG) Yucalta Lodge Gold River Health Centre / Tahsis Health Centre Sayward Primary Healthcare Clinic Community Program-Home Care-NI Continuing Health Services-NI 	<p>Acute Care <i>Most Hospital Services and Health Records</i></p> <p>Child, Youth & Family Care</p> <p>Residential Care</p> <p>Senior’s Health</p> <p>Home & Community Care <i>Including Home Support</i></p> <p>Public Health</p> <p>Nursing Centre Care</p> <p>Mental Health and Substance Use (MHSU) <i>Outpatient Services</i></p>	<p>Health Records Department Campbell River & District Hospital (2 days/week) 375-2nd Avenue Campbell River, BC V9W 3V1 Phone: 250.286.7100 ext. 67249 Fax: 250.286.7124 Email: FOICRG@viha.ca</p>
<p>Courtenay/Comox Valley</p> <ul style="list-style-type: none"> North Island Hospital – Comox Valley Hospital (CVH) Health Records from the now closed St. Joseph’s General Hospital (acute) Cumberland Lodge Glacier View Lodge Mountain View Residential Care Hornby Island Medical Clinic 	<p>Acute Care <i>Most Hospital Services and Health Records</i></p> <p>Child, Youth & Family Care</p> <p>Residential Care</p> <p>Senior’s Health</p> <p>Home & Community Care <i>Including Home Support</i></p> <p>Public Health</p> <p>Nursing Centre Care</p> <p>Mental Health and Substance Use (MHSU) <i>Outpatient Services</i></p>	<p>Health Records Department Comox Valley Hospital (CVH) 101 Lerwick Road Courtenay BC V9N 0B9 Phone: 250.331.5900 Ext. 65519 FAX: 250.331.8660 Email: FOICVH@viha.ca</p>

Central Island Sites – Health Records

Location Where Care Received	Program Area / Care Services Received	Contact Information
<p>Port Alberni</p> <ul style="list-style-type: none"> West Coast General Hospital (WCGH) Westhaven <p>Tofino and Ucluelet</p> <ul style="list-style-type: none"> Community Mental Health Public Health offices <p>Ucluelet</p> <ul style="list-style-type: none"> Laboratory Services 	<p>Acute Care <i>Most Hospital Services and Health Records</i></p> <p>Residential Care</p> <p>Home & Community Care <i>Including Home Support</i></p> <p>Mental Health, Community Mental Health & Substance Use Services <i>Both Inpatient and Outpatient Services including those in Ucluelet</i></p>	<p>Health Records Department West Coast General Hospital 3949 Port Alberni Highway Port Alberni, BC V9Y 4S1 Phone: 250.731.1370 ext.48121 Fax: 250.724.8810 Email: FOIWCGH@viha.ca</p>
<p>Tofino</p> <ul style="list-style-type: none"> Tofino General Hospital (TGH) 	<p>Acute Care <i>Most Hospital Services and Health Records</i></p> <p>Laboratory Services</p>	<p>Health Records Department Comox Valley Hospital (CVH) 101 Lerwick Road Courtenay BC V9N 0B9 Phone: 250.331.5900 Ext. 65519 FAX: 250.331.8660 Email: FOICVH@viha.ca</p>
<p>Chemainus</p> <ul style="list-style-type: none"> Chemainus Health Care Centre (CHCC) <p>Ladysmith</p> <ul style="list-style-type: none"> Ladysmith Community Health Centre(LHCC) Ladysmith Family Practice Clinic <p>Nanaimo</p> <ul style="list-style-type: none"> Nanaimo Regional General Hospital(NRGH) Dufferin Place Kiwanis Lodge Malaspina Gardens Wexford Creek <p>Parksville</p> <ul style="list-style-type: none"> Oceanside Health Center (OHC) Trillium Lodge <p>Duncan</p> <ul style="list-style-type: none"> Cowichan District Hospital (CDH) Cowichan Lodge Cairnsmore 	<p>Acute Care <i>Most Hospital Services and Health Records</i></p> <p>Residential Care</p> <p>Continuing Care</p> <p>Home & Community Care <i>Including Home Support</i></p> <p>Public Health</p> <p>Mental Health & Substance Use Services <i>Both Inpatient and Outpatient Services</i></p> <p>NRGH Pain Clinic</p>	<p>Health Records Department Nanaimo Regional General Hospital 1200 Dufferin Crescent Nanaimo, BC V9S 2B7 Phone: 250.755.7691 ext. 53179 or 53056 Fax: 250.755.7659</p> <p>Nanaimo/Parksville/Qualicum Email: FOINRGH@viha.ca</p> <p>Duncan/Chemainus/Ladysmith Email: FOICDH@viha.ca</p>

South Island Sites – Health Records

Location Where Care Received	Program Area / Care Services Received	Contact Information
<p>Royal Jubilee Hospital (RJH)</p> <p>Gorge Road Hospital (GRH), Glengarry, Aberdeen, Mt. Tolmie, Priory, The Summit @ Quadra Village and View Royal Surgical Center</p> <p>Yates & Quadra Integrated Health Centre (YQIHC)</p> <p>James Bay Urgent & Primary Care Centre (JBUPCC)</p>	<p>Acute Care <i>Inpatient and Outpatient</i></p> <p>Mental Health and Substance Use (MHSU) <i>(Inpatient Services at RJH)</i></p> <p>RJH Pain Clinic</p> <p>Residential Care <i>(limited sites)</i></p> <p>Primary Care – NPs/Urgent Care</p>	<p>Health Records Department Royal Jubilee Hospital 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8549 ext. 18549 Fax: 250.370.8550 Email: FOIRJH@viha.ca</p>
<p>Saanich Peninsula Hospital (SPH)</p>	<p>Acute Care <i>Inpatient and Outpatient</i></p> <p>Primary Care - NPs</p>	<p>Health Records Department Saanich Peninsula Hospital 2166 Mount Newton Cross Road Saanichton, BC V8M 2B2 Phone: 250.544.7676 ext: 23422 Fax: 250.652.7521 Email: FOISPH@viha.ca</p>
<p>Victoria General Hospital (VGH)</p> <p>Westshore Urgent Primary Care Centre (WUPCC)</p>	<p>Acute Care <i>Inpatient and Outpatient</i></p> <p>Urgent Primary Care</p> <p>Primary Care - NPs</p>	<p>Health Records Department Victoria General Hospital 1 Hospital Way Victoria, BC V8Z 6R5 Phone: 250.370.8111 ext. 15540 Fax: 250.727.4114 Email: FOIVGH@viha.ca</p>
<p>Queen Alexandra Centre for Children (QAC)</p>	<p>Acute Care <i>Inpatient and Outpatient</i></p> <p>Children, Youth, and Family Mental Health (CYFMS) Services <i>Ledger House</i></p>	<p>Health Records Department Queen Alexandra Centre for Children 2400 Arbutus Road Victoria, BC V8N 1V7 Phone: 250.519.6733 Fax: 250.519.6928 Email: FOIQAC@viha.ca</p>

Designated FOI Officers for the release of records

<p>Lady Minto / Gulf Islands Hospital (LMH)</p> <p>Lady Minto Residential Care</p> <p>Outpatient, Emergency & Continuing Care</p>	<p>Acute Care <i>Most Hospital Services and Health Records</i></p> <p>Continuing Care</p> <p>Residential Care</p>	<p>Health Records Department Lady Minto / Gulf Islands Hospital 135 Crofton Road Salt Spring Island, BC V8K 1T1 Phone: 250.538.4806 Fax: 250.538.4807 Email: FOILMH@viha.ca</p>
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Location Where Care Received	Program Area / Care Services Received	Contact Information
<p>Salt Spring Island MHSU Salt Spring NPs Office</p>	<p>Mental Health and Substance Use (MHSU) <i>Outpatient Services</i></p> <p>Nurse Practitioner (SSI NP) <i>Primary Care</i></p>	<p>Health Records Department Lady Minto / Gulf Islands Hospital 135 Crofton Road Salt Spring Island, BC V8K 1T1 Phone: 250.538.4806 Fax: 250.538.4807 Email: FOILMH@viha.ca</p>
<p>South Island Outpatient Mental Health and Substance Use Records</p> <p>General Psychiatry Services, Schizophrenia Services, Mood Disorders Services, Anxiety Clinic, Integrated Mental Health Crisis Response Team (EMHS)</p> <p>USTAT/Group Services, Developmental Disability Mental Health Team, Adult Addiction Outpatient Services, Withdrawal Management Services, Assertive Community Treatment (ACT) Team, Perinatal Mental Health Services, MHSU Outreach Teams, MHSU Housing & Seven Oaks</p> <p>Residential psychiatry visits at Glengarry, Aberdeen, Mt. Tolmie, Oak Bay Lodge, Priory/Heritage Woods (JDF), The Summit & Quadra Village</p>	<p>Mental Health and Substance Use (MHSU) <i>Outpatient Services</i></p>	<p>MHSU, Island Health South Island 2328 Trent Street Victoria, BC V8R 4Z3 Phone: 250.370.8111 ext.12499 Fax: 250.519.1616 Email: FOIMHSU@VIHA.CA</p>

Designated FOI Officers for the release of records

<p>South Island Health Units</p> <ul style="list-style-type: none"> • Goldstream CHS • Esquimalt Health Unit • Victoria Health Unit • Saanich Health Unit • Gordon Head/Oak Bay CHS • Peninsula Health Unit • Salt Spring Island Health Unit 	<p>Community Health</p> <p>Community Health Services & Home and Community Care <i>Including Home Support and Seniors Outreach Team (SORT)</i></p> <p>Public Health</p> <p>Community Children, Youth, and Family Mental Health (CYFMS) Services <i>Community Counselling services</i></p> <p>**Excludes Nurse Practitioner requests (NP)</p>	<p>Island Health Corporate FOI Office Information Stewardship, Access and Privacy 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8585 Fax: 250.519.1908 Email: FOI@viha.ca</p>
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All Island Health

Location of Records	Record Types	Contact Information
<p>All Island Health</p>	<p>Purchasing/Contracts</p> <p>Patient Care Quality Records</p> <p>Licensing Records</p> <p>Environmental Health Including Tobacco Control</p> <p>Finance Records</p> <p>Supplies/Equipment Service Contracts/Capital Equipment Purchases</p> <p>Other Corporate Records</p> <p>Employee Records (Payroll, Job Description, HR, Benefits, Occupational Health & Safety) <i>Please submit requests for employee records using our Employee Records Request Form available on our website</i></p> <p>Health Records for subsidized beds in contracted Residential Care sites <i>Island Health is only able to obtain Health Records for subsidized beds in contracted Residential Care facilities. For Health Records for non-subsidized beds or for other records, please contact the contracted Residential Care site directly.</i></p>	<p>Island Health Corporate FOI Office Information Stewardship, Access and Privacy 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8585 Fax: 250.519.1908 Email: FOI@viha.ca</p>