

P.A.R.T.Y. Program Volunteers

PROGRAM PURPOSE AND BACKGROUND

The P.A.R.T.Y. (Prevent Alcohol and Risk-Related Trauma in Youth) Program is a dynamic, interactive injury prevention program for youth that aims to promote injury prevention through reality education, enabling youth to recognize risk and make informed choices about activities and behaviors.

The P.A.R.T.Y. Program is delivered throughout Island Health by Trauma Services in partnership with health care professionals and community members, and with the support of community sponsors. The program emphasizes making smart choices by emphasizing five key messages: Drive Sober, Buckle Up, Wear the Gear, Get Trained, and Look First.

The P.A.R.T.Y. Program is delivered in 11 sites across Island Health, including: Victoria General Hospital, Cowichan and District Hospital, Lady Minto Hospital, Nanaimo Regional General Hospital, St. Joseph's General Hospital, Campbell River Hospital, Gold River Health Unit, West Coast General Hospital, Tofino General Hospital, Port Hardy Hospital, and Port McNeil Hospital. Frequency of delivery varies based on community.

OUR ASPIRATION

To deliver an evidence-based, trauma-informed, youth injury prevention program that aligns with Island Health's vision of "Excellent health and care for everyone, everywhere, every time" and guided by the values of CARE:

- Courage
- Aspire
- Respect
- Empathy

A key part of our injury prevention messaging is letting students know that we care about them. As such, part of the work that we do with the P.A.R.T.Y. Program involves informing youth that the hospital is a safe and compassionate place where they can receive care. We do not advocate scare tactics as a means to educate. Instead, we strive to provide reality-based education that gives students an idea of the potential consequences of poor decision making.

VOLUNTEER MEMBERSHIP

P.A.R.T.Y. Program volunteers are health care professionals and community members. They include:

- Physicians and resident physicians
- Nurses and nursing students
- Island Health staff
- Paramedics
- Coroners
- Funeral Directors
- Fire Rescue professionals
- RCMP and local police departments
- Chaplains
- Injury survivors
- Service club members
- Caring members of the community

Volunteers have a desire to work collaboratively to deliver the injury prevention messaging of the P.A.R.T.Y. Program. Volunteer involvement in the P.A.R.T.Y. Program is coordinated by the Injury Prevention Consultant and supported by Volunteer Resources at each hospital site.

Membership term of injury survivor speakers will be three years; second and subsequent terms may be undertaken following self-reflection and discussion with the P.A.R.T.Y. Program Coordinators.

See appendices for volunteer role descriptions.

SKILLS, EXPERIENCE, QUALIFICATIONS AND PERSONAL TRAITS REQUIRED

- Punctuality and professional attitude
- Good communication skills
- Enthusiasm and ability to relate and interact with youth
- Respect for fellow volunteers and staff
- Clean, tidy appearance
- Ability to provide service in a busy, sometimes stressful hospital environment
- Flexibility and willingness to adjust based on the needs of the program
- Previous volunteer and/or healthcare-related experience an asset

SCREENING STEPS REQUIRED PRIOR TO ACCEPTANCE AS VOLUNTEER

- Attendance/observation at a P.A.R.T.Y. Program session to ensure suitability of volunteer placement
- Completed Island Health Volunteer Resources Registration, including references and a criminal record check.

Note: Prior to registration with the Volunteer Resources Department, potential Injury Survivor Speaker volunteers are required to meet with a member of the Island Health Patient Experience Team and the P.A.R.T.Y. Program Coordinator to ensure suitability for the role.

Note: If you are an Island Health staff member, please consult with the P.A.R.T.Y. Program Coordinator regarding the registration process for staff.

ORIENTATION

Volunteers are oriented to hospital protocol and practices through the formal registration process facilitated by the Volunteer Resources Department in the hospital site they are volunteering in. This includes mandatory attendance at a New Volunteer Orientation session.

Orientation to the P.A.R.T.Y. Program is provided by the Injury Prevention Consultant/P.A.R.T.Y. Program Coordinator or designated Orientation Volunteer.

RESPONSIBILITIES / EXPECTATIONS OF P.A.R.T.Y. PROGRAM VOLUNTEERS

- All P.A.R.T.Y. Program volunteers shall sign and be governed by the Island Health Privacy & Confidentiality Agreement, its Code of Conduct, and definitions of Conflict of Interest. These documents are provided as part of the volunteer registration process through Volunteer Resources.
- Commit to an agreed upon volunteer time frame (varies based on hospital site).
- Must wear provided identification and/or uniform (as applicable).
- Attend the presentation dressed and groomed appropriately.

- Compliance with Island Health’s scent free policy and no smoking policy.
- Volunteers are responsible for reporting their start and end times as per the Volunteer Resources protocol at the hospital site they are volunteering at.
- The volunteer will report any safety or confidentiality concerns to the Injury Prevention Consultant and Volunteer Resources Manager.
- Volunteers will not be under the influence of drugs or alcohol during the session. Immediate termination will result.
- Volunteers will notify the P.A.R.T.Y. Program Coordinator if they are unable to fill their scheduled shift.
- No inappropriate conversation or behavior with a student or fellow volunteer will be tolerated (e.g. no flirtatious gestures, touching or hitting; no swearing, racial, religious or political statements).
- Volunteers are not to exchange any contact information such as phone numbers or email addresses with students.
- No photos are to be taken without the consent of the P.A.R.T.Y. Program Coordinator. Nor are potentially identifying photos/images related to P.A.R.T.Y. Program participants to be posted on social media without the consent of the P.A.R.T.Y. Program Coordinator.
- Volunteers will discuss any concerns or suggestions with the P.A.R.T.Y. Program Coordinator and/or Manager of Volunteer Resources.
- Volunteers are not responsible for the care of an unwell student who requires medical attention.
- If the volunteer decides to step down from their role for some reason, they must communicate this with the P.A.R.T.Y. Program Coordinator and the Manager of Volunteer Resources at the site they are volunteering at.

BENEFITS/COSTS TO VOLUNTEER:

Volunteers are eligible to receive a parking pass for use when volunteering. There is no financial compensation for any P.A.R.T.Y. Program volunteer position.

There is no cost associated with volunteering in this program. Volunteer is provided an excellent learning opportunity in health care.

REVIEW AND EVALUATION

Check-ins between volunteers and the P.A.R.T.Y. Program Coordinator will take place on a regular basis (minimum once per year).

ACCOUNTABILITY AND REPORTING

The Injury Prevention Consultant/P.A.R.T.Y. Program Coordinator will create and disseminate an annual report in June following each program year.

PURPOSE OF TERMS OF REFERENCE

This Terms of Reference outlines the scope of relationship, roles, and expectations of volunteers who support delivery of the Island Health P.A.R.T.Y. (Prevent Alcohol and Risk-Related Trauma in Youth) Program.

The Terms of Reference for P.A.R.T.Y. Program volunteers shall be reviewed annually. Changes made to the Terms of Reference must be approved by the Injury Prevention Consultants and Manager, Trauma Services before being enacted.