



**Board of Directors
Public Meeting - Minutes
Thursday, June 30, 2016
1:30 pm – 3:00 pm
Quw'utsun' Cultural Centre
200 Cowichan Way, Duncan, BC**

Directors Don Hubbard, Chair
Present: Jim Dutton
Roger Barnsley
Matthew Watson
Frank Carson
Claire Moglove
Starr Winchester
Jeannie Wheeler
MJ Whitemarsh

Staff Dr. Brendan Carr, President & CEO
Present: Catherine Mackay, Chief Operating Officer
Dr. Jeremy Etherington, Chief Medical Officer
Toni O'Keeffe, VP Communications & Public Relations
Joe Murphy, VP Operations & Support Services
Kim Kerrone, Chief Financial Officer
Stacey Bligh, Board Liaison Officer

Regrets: Robina Thomas

1. Call to Order

Chair Hubbard called the meeting to order at 1:30 pm.

It was **MOVED, SECONDED** and **CARRIED THAT** the agenda be adopted as circulated.

It was **MOVED, SECONDED** and **CARRIED THAT** the Minutes of April 7th be approved as presented.

2. Committee Updates

Human Resources and Compensation Committee (HRC Committee)

F. Carson provided a report from the HRC Committee. Highlights of the report included:

- The 2015/16 Performance Indicators and Management's plans to improve on targets relating to sick time, relief found, overtime and WorkSafe BC claim duration.
- The Leadership Continuity Plan was reviewed and the HRC Committee was satisfied with the report.
- The Semi-Annual Report on WorkSafe BC Indicators and Actions was reviewed. The safety and wellbeing of staff is a top priority for this Committee and we are pleased there were no penalties or sanctions issued during this reporting period.

Health Quality and Performance Committee (HQP Committee)

R. Barnsley provided a report from the HQP Committee. Highlights of the report included the following:

- Primary Care Homes and Island Health’s strategy to implement primary care homes as part of a renewed strategic priority set by the Ministry of Health.
- The North Island Hospitals Transition project was reviewed. This is a major project consisting of activities directly related to the planning and successful transition of acute care services and staff from Campbell River and District General Hospital and St. Joseph’s General Hospital into the two new hospitals in Campbell River and the Comox Valley.
- Year-to-date performance indicators were discussed. For measures outside the target range, the Board will continue to closely monitor both the action plans to address the challenges and the plans to bring the measures closer to the target range.
- The Multi-Year Plan for 2016/17 – 2018/17 was received. This plan incorporates budget implications and reflects current Ministry of Health policy and planning requirements.
- There were four naming requests made by the Victoria Hospitals Foundation for various locations throughout Island Health. These requests will go forward to the Naming Committee of the Provincial Government for approval.

Finance and Audit Committee

M. Watson thanked the Cowichan Hospice for a meeting earlier in the week relating to hospice needs in the area and provided the following update from the Finance and Audit Committee:

- The North Island Hospitals Project was discussed. “Move Planning” is now underway and we are pleased to report there are no critical delays at either site.
- IMIT major projects were discussed. This report ensures transparency and accountability in that all material changes to scope, budget and schedules are brought forward to the Committee for review and approval. We continue to be satisfied with the action plans in place for the major IM/IT projects.
- Financial Performance Report for Period 13 was presented and we can report that we ended our last fiscal year with a small surplus – less than 1% of our \$2 billion budget.
- The Committee received an update from the Director of Internal Audit. There were no areas of concern with respect to this on-going work.
- We received the annual Whistle Blower Report. From April 1, 2015 to March 31, 2016 there were 32 reports and those found to be within scope were investigated and have either been resolved or were found to be unsubstantiated.

- Performance indicators for the period ending May 2016 were discussed. These statistics are interesting as they provide the Committee and the Board with data that allows it to analyze how it is performing against Island Health's strategies, workplans, and the expectations of the Ministry of Health.

Governance and Engagement Committee (GEC)

J. Wheeler provided a report from the GEC and highlights included:

- Board Evaluation process was reviewed. The GEC leads the annual review process for evaluating the effectiveness of the Board, Committees, the Board Chair, Committee Chairs and directors.
- Board Composition and Board Succession Planning were discussed.
- Board engagement was discussed. It is this Committee's responsibility to ensure Island Health has an appropriate communications and engagement strategy in place in order to effectively communicate and engage with, and meet the needs of all stakeholders and reflects Island Health's requirement for transparency and accountability.

3. Update from President and CEO

Introduction

Dr. Carr thanked everyone for attending, noting the vibrancy and growth of the region. He also thanked the Cowichan Tribes for allowing us to live and work in their traditional territory. Dr. Carr also thanked the Cowichan District Hospital Foundation noting that he had attended the recent Dinner and Auction Gala. Since 2012, the Foundation and its generous donors have provided Island Health with more than \$3.3 million dollars to purchase much needed equipment to help us provide the best care possible to patients in the Cowichan region.

BC Health Care Awards

Dr. Carr attended the BC Health Care Awards in Vancouver earlier in the week noting that Heather Dunne from North Cowichan received the provincial Health Care Hero Award. Heather recently retired as Manager of the Ladysmith Primary Health Care Centre after a nursing and health leadership career that spanned 5 decades. Heather was recognized as BC's Health Care Hero for her work in North Cowichan to improve care for seniors through the creation of EPIC – the "Eldercare Project in Cowichan". Dr. Carr commended Heather for her exceptional leadership and congratulated her for her Health Care Hero Award and a well-deserved retirement.

Ministry of Health and Strategic Priorities

The Government's broad priorities are around addressing quality and sustainability of health services. Island Health is responsible for delivering on these priorities with a focus on effective primary care services so people can live well and we can prevent, reduce or delay hospital or facility-based care. Other priorities include targeted and effective mental health and substance use services; meaningful services for those living with

chronic health conditions; appropriate services for frail seniors, effective networks for services in rural and remote communities; and, better access to, and reduced wait times for surgery and diagnostic tests.

BC Nurses Agreement

The province has signed a new contract with BC Nurses. We are pleased to see that the new contract includes provisions to address workplace violence, and promote psychological health and safety in the workplace. There are also provisions to help address specialty nursing, and rural and remote recruitment and retention issues.

Geographic Realignment / Engagement

Geographic changes have been made at Island Health to allow for more local involvement in health planning and decision-making. This is crucial to developing health and care strategies that meet unique local needs like those here in the Cowichan region. The local leaders in Cowichan are Alice Gelpke and Dr. David Robertson. Alice and David, and leadership teams in Island Health's other geographic regions, are setting priorities created in partnership with the community to shape work in several key areas: Primary Care; Seniors Care; Mental Health and Substance Use; and Reduced Wait times for Surgery and Diagnostics. Reducing wait times for surgery and diagnostics has received a significant amount of resources and is a top priority for the Board. A Government announcement late last year will allow Island Health to perform nearly 13,000 additional MRIs over four years. That is on top of the 28,000 MRIs Island Health already performs. In Cowichan, 655 patients have appointments to have an MRI done at Cowichan District Hospital through Island Health's Mobile MRI.

IHealth

Dr. Carr provided a brief update on IHealth noting that it is a massive change to how clinicians work and we recognize this is difficult for some. We are confident the system is working as intended and will provide better, safer care than a paper-based system.

Privacy Breach

Dr. Carr spoke to the recent privacy breach at Island Health and apologized, noting that the Board and senior leadership team takes privacy very seriously and we must do better.

Unit Dose Medication Distribution

Unit Dose Medication is linked to IHealth and is a Closed Loop Medication System that will improve medication safety and reduce medication-related adverse events which are, unfortunately, a reality in health care systems around the world. In the new system, the administration of a physician-ordered medication will require scanning of both the patient and the bar-coded medication before the electronic medication administration record will give the green light for the medication to be given to the patient.

Emergency Room Public Campaign

A public campaign to help people know when they should come to the Emergency Department and when it is safe to seek assistance from another health care provider will begin soon. Patients that arrive at the emergency room are not seen in the order that they come in – they are triaged with the sickest patients being seen first. If you or

someone you know is experiencing a medical emergency, you should call 911. If you have a stomach ache, a sun burn, a minor cut or a cold, you can see a family doctor, a walk-in clinic or a pharmacist. Also, nurses are available through Health Link BC 24 hours a day, seven days a week by dialing 811.

Hospice Care Expansion

Island Health is on its way to meeting our commitment to double the number of hospice beds and in Cowichan this means four new hospice beds will be opened by end of fiscal 2017/18. We are working with our Cowichan Community Network Task Force, who met with the Board this week to share their vision for hospice beds in Cowichan.

New Hospital

The creation of a new hospital for the Cowichan region is the top priority for Island Health and its Board. A site was selected last year on Bell McKinnon Road in North Cowichan and has been secured subject to necessary rezoning. An enormous amount of planning work needs to happen with our community and provincial partners and we do not have funding or approval yet for this hospital.

Aboriginal Week

Last week was Aboriginal Week at Island Health and across Canada. Island Health events celebrated and acknowledged the contributions of our nearly 600 dedicated First Nations, Aboriginal or Metis employees who help make Island Health a diverse and culturally enriched workplace. Many of our Board members attended the events.

Ts'ewulhtun Health Centre

Early this week our Board and Leadership team toured Cowichan's Ts'ewulhtun Health Centre. The collaborative team at Ts'ewulhtun currently includes a physician, nurse practitioner, registered nurse/clinic manager and two nurses in part-time health promotion and prevention roles.

Echo Lab

Heart health patients in the Cowichan Valley no longer have to drive to Nanaimo or Victoria for their echocardiograms, thanks to the newly opened Echo Lab at Cowichan District Hospital, funded by the Cowichan District Hospital Foundation. Dr. Carr thanked everyone that made this project a success, especially the Cowichan District Hospital Foundation.

Finally, Dr. Carr thanked all Island Health staff for their continued commitment to providing quality care to the population Island Health serves.

4. Adjournment

It was **MOVED, SECONDED AND CARRIED THAT** the meeting be adjourned at 2:28 pm.